



Detailed Agenda for the **Eighth** Meeting of **Internal Quality Assurance Cell (IQAC)** to be held at **12:00 noon** on **4th November 2019** in **A-Block Room No. A-306**



SGT UNIVERSITY

Meeting Notice & Agenda

From: Director IQAC

**To: All IQAC Members
CC: Vice Chancellor**

Date: 1st November 2019

The 8th meeting of Internal Quality Assurance Cell (IQAC), to be held on 4th November 2019 at 12:00 noon in A-Block Room No. A-306

The 8th meeting of the Internal Quality Assurance Cell (IQAC) shall be held on 4th November 2019 at 12:00 noon in A-Block Room No. A-306. The following members are requested to make it convenient to attend:-

- 1) Dr M.S Sidhu, Director IQAC
- 2) Dr T.D Dogra, Advsiar IQAC
- 3) Dr. Waheeda Khan, Dean, Faculty of Behavioural Sciences and Teacher IQAC
- 4) Mr Rajneesh Wadhwa, Head, International Affairs, Member, Administration
- 5) Dr G.N Suma, Asso Dean R&D, and Teacher IQAC
- 6) Dr Joginder Yadav, Dean, Physiotherapy, Teacher IQAC
- 7) Dr. K. Tara Shankar, Dean, Commerce and Management and Teacher, IQAC
- 8) Dr Vijay Bhalla, Principal, College of Pharmacy and Teacher, IQAC
- 9) Dr Reshu Madan, Member Alumni relations IQAC
- 10) Dr. Shefali Phogat, Member Alumni relations IQAC
- 11) Dr Amit Bhardwaj, Sub Dean and Teacher IQAC
- 12) Dr. Astha Chaudhry, Sub Dean and Member Secretary IQAC

The Agenda of the meeting shall be as under:

WELCOME ADDRESS BY DIRECTOR IQAC

ITEM NO. 1: NAAC: Manual of health science

ITEM NO. 2: SSR submission

ITEM NO.3: Any table agenda

Regards,

**Dr. M.S. Sidhu
Director
IQAC**



**Minutes of the Eighth Meeting of
Internal Quality Assurance Cell, SGT
University held on 04th November 2019
at 12:00 noon in A Block Room No. A-
306**

**SGT University
Budhera, Gurugram-Badli Road
Gurugram (Haryana)-122505**



Internal Quality Assurance Cell (IQAC)
SGT UNIVERSITY

Minutes of the 8th meeting of IQAC

The 8th formal meeting of IQAC committee took place on 4th November 2019 at 12:00noon in 306 A, Third Floor, A Block with the following agenda :

1) Regarding submission of SSR to NAAC

The Following members were present:

- 1) Dr M.S Sidhu, Director IQAC
- 2) Dr T.D Dogra, Advsior IQAC
- 3) Dr. Waheeda Khan, Dean, Faculty of Behavioural Sciences and Teacher IQAC
- 4) Mr Rajneesh Wadhwa, Head, International Affairs, Member, Administration
- 5) Dr G.N Suma, Asso Dean R&D, and Teacher IQAC
- 6) Dr Joginder Yadav, Dean, Physiotherapy, Teacher IQAC
- 7) Dr. K. Tara Shankar, Dean, Commerce and Management and Teacher, IQAC
- 8) Dr Vijay Bhalla, Principal, College of Pharmacy and Teacher, IQAC
- 9) Dr Reshu Madan, Member Alumni relations IQAC
- 10) Dr. Shefali Phogat, Member Alumni relations IQAC
- 11) Dr Amit Bhardwaj, Sub Dean and Teacher IQAC
- 12) Dr. Astha Chaudhry, Sub Dean and Member Secretary IQAC

The following were the proceedings of the meeting:-

- 1) The Chairman of the meeting, Dr M.S. Sidhu apprised that initial application of IQA was submitted to NAAC on 19th August 2019 and certain clarifications were asked by NAAC which were duly submitted and the application was finally approved on 4th October 2019.
- 2) However, based on the number of courses submitted to NAAC, they have asked us to follow the Manual for Health Sciences. Hence, the data that was compiled as per the General University Manual has now being changed as per the



Internal Quality Assurance Cell (IQAC) SGT UNIVERSITY

requirements for Manual of Health Sciences with the dedicated efforts by all the coordinators and support from the Deans.

- 3) Since, the NAAC portal allows a timeline of 45 days for uploading of SSR from the approval of IIQA, hence, the clock is ticking and the data has to be submitted to portal by 18th November 2019.
- 4) For preparedness all the members are urged to go through to SSR submission tutorials to understand the process and technical requirements.
- 5) All the members are also requested to go through the SSR prepared and critically review it in a day or two so that necessary modifications can be done while uploading in the portal.
- 6) The data uploading on NAAC portal has begun and will be continued from A 306 uninterruptedly.
- 7) The Director expressed that this crucial step for data uploading is extremely sensitive and hence all the members should extend their whole hearted cooperation and indulgence.
- 8) The meeting concluded with the Vote of Thanks from the Chairman.

Minutes recorded by

Astha Chaudhry

Dr Astha Chaudhry
(Member Secretary, IQAC)

Minutes Approved by

M.S. Sidhu

Dr M.S Sidhu
(Director, IQAC)





Internal Quality Assurance Cell (IQAC)
SGT UNIVERSITY

8th meeting of IQAC

4th November 2019

12:00noon in 306 A, Third Floor, A Block

Members present:

S.no.	Names of the members	Signatures
1.	Dr M.S Sidhu, Director IQAC	
2.	Dr T.D Dogra, Advisor IQAC	
3.	Dr. Waheeda Khan, Dean, Faculty of Behavioural Sciences and Teacher IQAC	
4.	Mr Rajneesh Wadhwa, Head, International Affairs, Member, Administration	
5.	Dr G.N Suma, Asso Dean R&D, and Teacher IQAC	
6.	Dr Joginder Yadav, Dean, Physiotherapy, Teacher IQAC	
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